



Florida Traffic Records Coordinating Committee Executive Board Meeting

Wednesday, February 4, 2015, 1:00 - 4:00 pm
 Florida Dept. of Highway Safety & Motor Vehicles
 Auditorium
 2900 Apalachee Parkway, Tallahassee

Agenda

TIME	DESCRIPTION	LEAD
1:00 PM	Welcome and Introductions	Danielle King
	<p>BACKGROUND: Introduction of TRCC Executive Board Members, Technical Committee Members and guests.</p> <p>SUMMARY: The following Executive Board Members attended.</p> <ul style="list-style-type: none"> • John Bixler • Lt. Col. Kelly Hildreth • Danielle King • Maureen Johnson 	
1:15 PM	Update on Traffic Records Funding	Danielle King
	<p>BACKGROUND: The TRCC Coordinator will provide an update on funding for FY15:</p> <ul style="list-style-type: none"> • Status of FY15 funding • Subgrant applicants who turned down funding • Priority areas for FY16 funding <p>Summary: Danielle expects roughly \$2.4 million in available TRCC funding in FY 2016. . Polk Co turned down funding of \$300,000 this year. Outside of that there has not been any indications that any other grantees will be declining funding that was awarded to them this year. Also, FDOT is expecting to deploy an eGrant system in FY 2016 that would be utilized by all grantees, including TRCC grantees. Danielle asked TRCC stakeholders to carefully review items sent out about the development of the eGrant system because changes will be difficult to make after system is deployed.</p>	
1:30 PM	Concept Paper Review Subcommittee	Danielle King
	<p>BACKGROUND: The Executive Board will discuss membership, roles/responsibilities, and review process for the Concept Paper Review Subcommittee</p> <ul style="list-style-type: none"> • Membership: Users, Vendors, Law Enforcement Agencies, EMS Agencies, others? • Role of Concept Paper Review Subcommittee • Review process <p>Summary: Danielle will work with Cambridge Systematics to send out an email to determine who will be serving on a TRCC sub committee this year before the May 6th Executive Board meeting. A meeting will be set for April for a subcommittee to meet to better vet the applications this year. With the addition of subject matter experts, specifically in the areas of law enforcement, EMS and Clerk of Courts to review the concept papers, better decision making could be made by the TRCC executive board in their final evaluation. Since last year there were over 100 grant submissions that all had to be evaluated by the TRCC executive board alone. Brenda Clotfelter was asked to join for</p>	



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	<p>EMS and Chief Bernal for law enforcement were suggestions by Danielle. Subcommittee will rate concept papers and give recommendations to the TRCC Executive Committee. Cambridge Systematics will be sending out a notice to determine and confirm who will represent each subgroup on the sub committee. Sub -Committee will make recommendations on what the review committee will score the concept papers on and provide that to the Executive Committee. Brenda suggested potentially doing a webinar to help people better develop their concept papers, Danielle noted it is on the website that they can look at. Danielle noted maybe add a FAQ for concept papers on how to best apply and fill out the concept paper and what is expected of them. Discussion was had about whether or not a cap should be placed on how much an organization can request for hardware. Mike Randall asked if law enforcement could apply for a software patch to get the data submitted, Danielle noted that has been approved in the past through 402 funding. This FY equipment will be the priority but the TRCC will consider funding software more in the coming fiscal years. By Monday, February 9th TRCC members were asked to please provide any recommendations on concept paper items to Cambridge Systematics. Cambridge Systematics will also send out copy of the scoring evaluation to TRCC members to review.</p>	
2:15 PM	FY2016 Concept Paper Application Materials	Danielle King, Ryan Klitzsch
	<p>BACKGROUND: The Executive Board will review and approve the Traffic Records Concept Papers announcement, application form, and supplemental information form for FY 2016.</p> <p>Summary: Concept paper applications were sent out to TRCC members for review prior to the meeting and were asked again to provide final comments by Monday February 9th. Discussion was had about some of the changes made to the application process to make it clearer for potential grantees this year. On page two of the funding announcement Brenda suggested that for law enforcement, Clerk of Courts and EMS providers that wording be added to indicate “who currently do not have <u>or require updated</u> technology” be added to the Agencies Eligible to Apply for Funding section.</p>	
3:00 PM	Critical Updates on Statewide TR Projects	Project Directors
	<p>BACKGROUND: Project directors will update the TRCC on significant progress on statewide TR projects. ***Only brief, high level updates (5-10 min) to be provided.</p>	



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	<p>Summary:</p> <ul style="list-style-type: none"> • Field Data Collection for NEMSIS Compliance: DOH – Signal 4 e-Crash reports up to 84 percent from 81 percent for the 4th quarter. • Local EMS Agency Subgrants: DOH –Brenda Clotfelter went through a PowerPoint. All agencies migrated to EMSTARS-CDX. 32 performance measures are being evaluated against other agencies. NEMSIS 3 transition update noted no agencies migrated over at this time but this will change as they will be able to accept it starting in April of this year. Business rules will be implemented incrementally through April, May and June. 76 percent of the runs are in EMSTARS, 59 percent of agencies are in EMSTARS. Accuracy of submissions is showing 93 percent validity. Florida is still number one in submission to national database. 14.4 percent submitted in 10 days, 39.3 percent submitted in 30 days and 46.3 percent submitted with state timeline or longer for submission. Web based pilot agency in April of this year to see how that works versus paper to see how much time that may save. Additional agency implementations of web-based data collection set for May of 2015. EMS subgrants, 18 received, currently reviewing and recommendations in process for a targeted award date of February 16, 2015. • Electronic License and Vehicle Information System (ELVIS): FSU –Lisa Spainhour, electronic license and vehicle registration data through FCIC/NCIC and making that information accessible to other applications such as crash and UTC reports. ELVIS went live in April of 2014 with one agency. Two more agencies joined in November and another joined in December. Three more agencies are waiting to get on board with ELVIS. Totals of 4 agencies, 124 users and 7,800 queries in live FDLE environment. Finished integration of ELVIS imports in TraCS. Slowly increasing the number of agencies and users to quickly resolve issues as they arise in the system to address quality control issues. Additional items will be added to the query search tools moving forward. This is a no cost web based application open to all law enforcement. • A Unified and Sustainable Solution to Improve Geo-Location Timeliness and Accuracy and HSMV Crash Data Quality: U. Florida---Ilir Bejliri of UFL spoke about Signal Four Analytics developed an automated process to support quarterly migration of the GIS streets to new version. Pilot use statistics; 1,300 crash reports geolocated, 3,170 citations geolocated, 502 officers have used it from 61 law enforcement agencies. Will work with four other vendors moving forward, CTS (FHP's vendor), LexisNexus, Sungard/OSSI, and USA Software. Question was asked if this system could be used on the EMS side, it was noted that it could be with some modifications. Testing and modifications to the system will continue this year as needed. 97 new users and 13 agencies. 62,000 crash reports were reviewed or downloaded in quarter 1. Total users, 1,713 from 265 agencies. Continued work of the citations analysis will be continuing this year. Point was made about considering collecting total traffic travelled on all roads at a future TRCC. This would however, essentially require predictive modeling or vehicle counters on all Florida roads. 	



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TIME	DESCRIPTION	LEAD
3:45 PM	<p>Other Business</p> <p>BACKGROUND: The following topics will be discussed:</p> <ul style="list-style-type: none"> • Interim Progress Report for NHTSA • Future TRCC Meeting Dates/Locations <ul style="list-style-type: none"> ○ May 6, 2015, 9:00 a.m. - 4:30 p.m. DOT. ○ Discuss and set August TRCC meeting • Other business <p>Summary: Danielle asked about potential progress measures anyone has that could be given for the interim report for NHTSA. Cambridge Systematics will send out an email with the date scopes for the interim reports for people to submit progress on.</p> <p>Once subcommittee members are selected the date in April will be set.</p> <p>August 19th 1pm to 4pm the meeting will be at Florida Dept. of Highway Safety and Motor Vehicles.</p> <ul style="list-style-type: none"> • Danielle noted Florida TRCC has a lot to share, SignalFour, EMSTARS, and ELVIS wants members to plan to go to the TRCC conference in October in California. Then based on available funding the FL TRCC will consider helping individuals cover the costs. • 2016 a new TRCC assessment is going to occur in Florida, Maureen spoke about the online assessment process and that it is not too soon to think about who agencies would like to have address the various questions. Cambridge Systematics will send out Traffic Records manual to TRCC. • Danielle noted that the TRCC should consider developing a new TRCC charter in a future meeting before the traffic records assessment. 	Danielle King
4:00 PM	Adjourn	Danielle King